

**EL DORADO UNION HIGH SCHOOL DISTRICT
BOARD POLICY**

Instruction

**SUPPLEMENTARY
INSTRUCTIONAL MATERIALS
BP 6161.11**

The Governing Board encourages teachers to use supplementary materials to enrich the curriculum and enhance student learning. Such materials shall be aligned with district goals, curriculum objectives, and academic standards and shall supplement and not supplant the use of Board-adopted basic instructional materials that serve as the primary learning resource.

(cf. 6142.91 - English/Language Arts Instruction)
(cf. 6142.92 - Mathematics Instruction)
(cf. 6142.93 - Science Instruction)
(cf. 6142.94 - History-Social Science Instruction)

Supplementary instructional materials may be selected by the Superintendent or designee, school administrators, or teachers, as applicable, and obtained through donations to the district and/or available funding sources designated for these purposes.

(cf. 1260 - Educational Foundation)
(cf. 3290 - Gifts, Grants and Bequests)

As appropriate, supplementary instructional materials shall meet the criteria developed for the selection and evaluation of basic instructional materials as described in AR 6161.1 - Selection and Evaluation of Instructional Materials. Supplementary instructional materials shall be directly related to the course of study in which they are being used and shall be appropriate for the age and maturity level of the students.

The use or reproduction of supplementary instructional materials shall be in accordance with federal copyright law.

(cf. 6162.6 - Use of Copyrighted Material).

SUPPLEMENTARY MATERIALS ALIGNED WITH COMMON CORE STANDARDS

To prepare district students to achieve the Common Core Standards in English language arts and mathematics and the English language development standards, as applicable, the Board may select supplementary instructional materials from the lists of materials determined by the SBE to be aligned with those standards. *(Education Code 60605.86-60605.88)*

The Board may approve supplementary instructional materials that are not on the lists approved by the SBE but which are aligned with the Common Core Standards provided that the materials comply with the evaluation criteria established by the SBE and Education Code 60050, 60060-60062, and 60226. The Board shall select content review experts who possess the

qualifications specified in law to review and recommend such supplementary materials. The majority of the content review experts shall be teachers who are credentialed and/or authorized in the subject area they are reviewing and the remainder shall include appropriate persons from postsecondary educational institutions, school and district curriculum administrators, and other persons who are knowledgeable in the subject area. (*Education Code 60605.86-60605.88*)

APPROPRIATENESS OF MATERIALS

Whenever a district employee proposes to use a supplementary resource which is not included in the approved learning resources of the district, he/she shall preview the material to determine whether, in his/her professional judgment, it is appropriate for the grade level taught and is consistent with district criteria for the selection of supplementary instructional materials.

The employee shall confer with the Superintendent or designee as necessary to determine the compliance of the material with district criteria. The primary considerations should be the educational value, appropriateness, and relevance of the materials as well as the ages and maturity of the students.

(cf. 6141.2 - Recognition of Religious Beliefs and Customs)
(cf. 6142.1 - Sexual Health and HIV/AIDS Prevention Instruction)
(cf. 6144 - Controversial Issues)

VISUAL MEDIA

The district respects the professional discretion of its teachers to incorporate into the curricula supplementary material in film formats. While the Board's preference is to limit the use of R-Rated films, the district understands that visual media often provide excellent historical, cultural, and philosophical context and contain compelling educational benefits. Teachers intending to show R-rated film materials must be able to identify the curricular objective(s) and educational benefits of presenting the film. Movies that are rated "NC 17" or "X" shall not be shown at any time. To make more effective use of instructional time, teachers are encouraged to use film clips or portions of a film rather than showing a film in its entirety.

Students choosing to "opt out" or whose parents have chosen for the student not to view a film that is part of the delivery of curriculum will be given the opportunity to participate in a commensurate educational experience for the duration of the viewing of the film.

PROCESS REQUIRED TO GAIN APPROVAL TO SHOW AN R-RATED FILM

Teachers desiring to show an R-Rated film, a film clip, or portion of an R-Rated film are required to submit to the District Advisory Committee within the first 4 weeks of each quarter the title of the film, the rating of the film, the reason for the rating, the instructional objectives to be achieved by showing the film, and follow-up activities that will be used after the film.

The district shall establish a list of pre-approved R-rated films. The Assistant Superintendent for Educational Services will chair a standing committee, consisting of a librarian, English/Language Arts Department Chair, History/Social Science Department Chair, Foreign Language Department

Chair, Science Department Chair, VAPA Department Chair, and the teacher requesting approval of the film, a principal, and five parents (one from each comprehensive school site and one from an alternative program) to view films and to make a recommendation for the approval of the film as a Board-Adopted Supplemental Instructional Material.

Parent members will be recommended by the site principal and appointed by the Superintendent in consultation with the Governing Board. Principals will submit the names of three parent candidates for the Superintendent's consideration and selection. Representative Department Chairs may be selected by the Standards and Instructional Leadership Team or by a vote of the Department Chairs.

If this committee is unable to come to a consensus on a recommendation, the committee will forward a majority recommendation to the Superintendent along with a minority report, which identifies concerns regarding the use of the film. The Superintendent will determine if the film will be recommended to the Governing Board for adoption on the approved list. The Governing Board will make the final decision on the adoption of an R-Rated film. Once a film is adopted by the Board, it will remain on the annual approval list.

R-Rated films or clips from R-Rated films that have not been approved through this process **shall not be shown** in classrooms at any time. Films with foreign titles that are not rated, but may contain objectionable material, must be approved by the site principal prior to student viewing. **Teachers are required to inform their principal of all films that will be shown in their courses. All films used in a classroom must have educational value and support the course standards and objectives.**

Teachers showing pre-approved films must obtain a **signed parent permission slip** prior to showing the film and must notify their principal that the film will be shown. Parents and students must be informed that a commensurate educational experience will be available for their child should the film be objectionable to parent and/or student. In every situation, the student's dignity and choice must be honored and respected.

Teachers using pre-approved films must adhere to the following procedures:

1. Individual film notification: Parental notice shall be given 1 week prior to showing the film. A signed parent permission slip (**using the standard district form**) shall be required for a student to view the film. Students who are 18 years old may sign their own permission slips. A commensurate educational experience will be available for their child should the film be objectionable to parent and/or student. Students without signed permission slips will not be allowed to view the film and will be given the commensurate assignment; or
2. Course film notification: One week prior to showing of the first film in the course, a teacher (using a standard district form) may send home a permission slip listing any R-rated films to be shown for the remainder of the course. The parent/student may then indicate which films may be objectionable. Commensurate educational experiences will be available for their child should the film be objectionable to parent and/or student. Students without signed permission slips will not be allowed to view the films and will be given the commensurate assignments.

Notification to parents shall include, at minimum, all the following information:

1. The title of the film or video
2. The rating of the film or video and the reason for the rating
3. The curricular objective(s) of the film or video
4. The parent/guardian/student's right to opt out of viewing the film in order to participate in the alternate assignment.
5. Narrative of commensurate assignment—time required, value of assignment, relation of assignment to curriculum.

When course alternatives exist, it is recommended that staff create a list of films scheduled to be shown throughout a course to assist parents and student in course selection during the registration period.

(cf. 1312.2 - Complaints Concerning Instructional Materials)

(cf. 6142.1 - Sexual Health and HIV/AIDS Prevention Instruction)

Legal Reference:

EDUCATION CODE

233.5 Duty re instruction in morals, manners and citizenship

18111 Exclusion of books by governing board

51510 Prohibited study or supplemental materials

51511 Religious matters properly included

51933 Sex education materials

60010 Definitions

60050 Social content review of instructional materials

60060-60062 Requirements of publishers

60200.7 Suspension of state instructional materials adoptions

60226 Learner verification of instructional materials

60242 Uses of instructional materials funds

60400 Adoption of high school instructional materials

60605.8 Common Core Standards

60605.86-60605.88 Supplemental instructional materials aligned with Common Core Standards

60811.3 English language development standards

COURT DECISIONS

McCarthy v. Fletcher, (1989) 207 Cal. App. 3d 130

Fowler v. Board of Education of Lincoln County, (1978) 819 F.2d 657

Management Resources;

CDE PUBLICATIONS

Standards for Evaluating Instructional Materials for Social Content, 2000

WEB SITES

CSBA: <http://www.csba.org>

CDE: <http://www.cde.ca.gov>